

Advice to Businesses



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T/Detective Chief Inspector Georgie Barnard, National Business Crime Centre:

I am writing to you in my new role as the Lead for the National Business Crime Centre, particularly in light of the recent horrific violent attacks in both London and Manchester. As we face these new types of threat, we have been responding to an unprecedented amount of enquiries from the business community asking what they should do, or tell their staff. I am therefore requesting that you reach out to your business networks and security providers, and reinforce the following guidance as widely as possible. In particular, the newly amended Run, Hide, Tell videos and links to Citizen Aid.

Counter Terrorism Advice:

In an emergency always call 999. To report possible terrorist activity call the anti-terrorist confidential hotline on: 0800 789321.

Title	Link	Notes
NaCTSO Homepage (National Counter Terrorism Security Office)	https://www.gov.uk/government/organisations/national-counter-terrorism-security-office	This is the authoritative source for CT information. Also contains contact details for NaCTSO. All the publications below can be found on this site and the links are provided for convenience only.
Protecting crowded places from terrorism	https://www.gov.uk/government/collections/crowded-places	Includes bespoke sector specific guidance . More than one guidance document may apply to your business.
Advice for security managers to improve your security stance	https://www.gov.uk/government/publications/advice-for-security-managers-following-a-threat-level-change-to-critical	Includes searching guidance.
Stay Safe Film – ‘Run Hide Tell’	https://www.gov.uk/government/publications/stay-safe-film	Video and text advice for the public, also applies to members of staff.
Developing Dynamic Lockdown Procedures	https://www.gov.uk/government/publications/developing-dynamic-lockdown-procedures	Guidance to develop procedures to dynamically lockdown their sites in response to a fast moving incident such as a firearms or weapons attack, either directly at the site or in the vicinity.
Citizen Aid	http://citizenaid.org/	First Aid advice for public about immediate actions following a shooting, stabbing or a bombing.
CPNI Advice Page (Centre for the Protection of National Infrastructure)	https://www.cpni.gov.uk/advice	Contains advice for Physical, People and Personnel and Cyber security.

Menu of Tactical Options

The following list of tactical options should be considered to support an increase in the threat level. It is not an exhaustive list, and there may be other site-specific options which would be relevant to your premises. For further information on all these topics, please go to: <https://www.cpni.gov.uk>

A. Lock-down procedure

- Have the ability to restrict the number of access points to your premises and if necessary to prevent any access or egress to protect staff

B. Increase security presence

- Implement temporary changes to shift patterns to increase staff numbers (consult with staff in advance and agree on how this can be achieved)
- Consider reciprocal agreements with neighbouring businesses to widen footprint, search areas and consolidate staff
- Implement overt and unpredictable patrolling
- Consider the use of high visibility clothing to increase impact
- Challenge all staff/visitors including those in liveried vehicles (e.g. police, utility companies)

C. Staff Vigilance

- Direct all staff and visitors to wear identification (if this is not usual practice)
- Encourage staff to challenge those not wearing identification, and those they do not recognise
- Ensure staff know how to report suspicious behaviour
- Brief staff on response and threat levels

D. Partnership working

- Work in partnership with surrounding businesses to share information on suspicious behaviour, security posture etc.

E. CCTV

- Ensure all parts of the system are fully functioning
- Check vulnerable areas to ensure adequate coverage

F. Parking

- Restrict parking close to buildings and vulnerable areas
- Check parked vehicles for staff or visitor passes

G. Visitors

- Restrict visitors to pre-booked appointments only
- Check photographic identification
- All visitors to be escorted at all times

H. Implement search regimes

- Vehicles, hand baggage, people, goods
- Consider unpredictable times and locations if a full screening regime cannot be maintained to maximise impact/effect

For further Information: <https://www.cpni.gov.uk/building-and-area-search>

I. Consider cancelling or postponing events that may place your staff, customers or suppliers at risk

J. Review staff abstractions and consider cancelling non-essential training to maintain resources

K. Deliveries

- Restrict deliveries to essential and expected items only
- Where possible scan all mail items
- Train staff to recognise suspicious items